

**Heather Lake Homeowners Association Meeting  
Smith Residence  
Jan 16, 2020 at 6:00pm**

**Call of Meeting to Order @: 6:30 pm**

**Attendance:** M. Smith, G. Ware, R. Ware, E. Jones

**Approval of Minutes from Preceding Meeting on Nov 21, 2019:** approved in person on 1/16/20

**Reports of Officers:**

**President (Eric Jones):** Eric spoke with Don Hornbeck. Don has volunteered to produce copies of welcome packets and to deliver welcome packets to new residents. Eric gave him one copy. Don will make copies and deliver one to Lot 31.

**Vice President (Ginny Ware):**

Street sign replacement project - materials have been purchased to replace all signs in Heather Lake. Two signs are installed at Ayshire Court and Wilshire Lane. Remaining signs will be replaced over the next few months.

Robert Ware discussed the fences at the Park entrance from W. Glenhurst Drive. Robert is will inspect the fences, make any repairs necessary and paint them.

**Treasurer (Mike Smith):**

Mike reviewed Treasurer reports. Legal retainer and insurance fees have been paid. Drainage project invoices have been paid. Mike provided account balances. Budget surplus was transferred to Reserve funds. Reserves increased from 2019.

Mike reviewed the details of the proposed budget for 2020 and motioned to approve the budget. Ginny seconded the motion. The motion passed unanimously.

**Secretary (OPEN):**

Welcome packets - Don Hornbeck has offered to help make copies of and distribute these to new homeowners.

**Parks and Common Grounds Coordinator (OPEN):**

**Drainage Work Summary:**

Seeding was quoted @ \$900. **Follow up is needed to have this work done in the spring.** Board should consider planting some grass or vegetation to prevent erosion during in the near future. Discuss Mike's conversation with local farmer.

Area between Lot 7/8 was quoted by two vendors to repair the clogged culvert and clear out vegetation. Vegetation was cleared out. Water does not seem to be flowing through pipes.

**Conversation with Pat Mignon revealed that we did not discuss "cleaning out the piping" with the contractor. We only discussed clearing the vegetation.**

**Paving Project:**



**2020 Budget Motion**  
**Jan 13, 2020**

Mike: I move that we adopt the following budget and assessment related details.

- 1) For the calendar year 2020, I motion to adopt the budget, a copy of which is attached to the minutes. The budget total is \$22,320 (Ordinary Expense \$20,160 + Reserves \$2,160).
- 2) I further move that the \$22,320 be assessed to all owners of record in two semi-annual amounts of \$155. The first half total amount is due 7/1/2020; the second half total amount is due 1/1/2021.
- 3) I further move that the board, acting through its treasurer, is authorized to expend the funds collected in accordance with but not in excess of the limitations of the individual budget categories established by the attached budget.
- 4) I further move that the board, by a majority vote, throughout the year, may transfer unexpended funds from one budget account or category to another when needed.
- 5) I further move that on December 31, 2020, all unexpended funds in the budget be allocated towards reserves and any balances outstanding in individual accounts where the home has been sold at foreclosure sale be written off as bad debt.