

Regular Heather Lake Homeowners Association Meeting
Jones Residence (1982 Wilshire Ln)
July 13th, 2016 at 6:00pm

Call of Meeting to Order @: 6:12pm

Attendance: (Board and volunteer support) Rachel Valinsky, Eric Jones, Sandy Stakely, Mike Smith
Homeowners:

Approval of Minutes from Preceding Meeting of May 11th: Discussed updates submitted by Sandy. Mike to work on separating out Sandy's investigation report to a separate report. The Board will still need to approve the meeting minutes.

Board recommends members needing to provide commentary or updates to the meeting minutes within a week of the meeting minutes being sent out for approvals.

Board also recommends its members to provide large investigations/officer reports as a separate report to attach to the meeting minutes.

Old Business:

Eric: *How long is an architectural review good for? How long can construction last?* More research/follow up is needed. –Board discussed and determined that it is at the discretion of the ARB, based on interpretation of the ARB policy.

Kevin: request a final estimate for basic clean up and mulching for the front entrances and areas around the lake: all Board members approved Agroscares to address the two front entrances through emails.

All other actions items from the previous meeting have been completed.

New Business:

Reports of Officers:

Treasurer (Mike Smith): Aqua-Doc 2nd half billing: Board agrees to go ahead and pay.

Homes for sale. Reminder – please let the treasurer know when there are new for sale signs near you. I can contact the sellers to advise Heather Lake transfer requirements. (There are currently two homes for sale in the neighborhood: lots 33 and 41).

Reserves – time for semi-annual transfer of funds. Reserve analysis attached – amount to add to reserves for year-to-date is \$2,371, which would increase reserves to \$22,840.97.

Agroscares requires 50% payment before scheduling the work on the entrances. Mike will send the half payment.

Reviewed the current status of the budget, the bank account register, and open invoices.

President (Eric Jones): nothing to report at this time.

Secretary (Rachel Valinsky): When do we want the next newsletter to go out? Decided on September to include communication about Trick or Treat.

Parks and Common Grounds Coordinator (OPEN): Kevin has submitted his resignation due to work obligations.

Will look into having work done on the flowerbeds at the east in of the lake by the spillway later in the summer using the allotted landscaping budget. Board agreed to ask Agrosapes for a quote and to see what kind of work they do with the entrances. Sandy will get a quote as well from another landscaper. Mulching around the park benches to be added to the quotes.

Deed Restrictions Coordinator (Sandy Stakely): Potential new homebuyer (Jeffery Gates) emailed the HL email account asking multiple questions about adding fencing, a wooden swing set, trees, etc. The Board agrees that this is an ARB review and Sandy has agreed to investigate and respond back.

Architectural Review (team):

No separate meeting has been set up nor have any homeowners shown interest in joining (Rachel had listed it on the May Newsletter and will add it again to the September Newsletter). ARB meeting set for Wednesday, August 10th at 6pm at Eric's house. Please read over the ARB documents prior to the meeting and have some notes ready to speed up the process.

Action Items:

Eric: follow up on lot #37

Mike: pay bills

Rachel: add to the agenda: next 2 meeting dates and date for Trick or Treat. Send out the ARB document to the team.

Sandy: Follow up with Jeffery Gates

Team: ARB work

Did not review:

Tabled items: *Creating a "Rules" list for the association, including a review & potential updating of the parking restrictions.

*Website update (last meeting we discussed adding website maintenance to the 2016 budget).

*How and when to use email notifications, brought up with the thefts that occurred.

Meeting Adjourned @: 824pm

Next Meetings:

Wednesday, September 14th at 6pm at the Valinsky residence