

## **Heather Lake Association Board Meeting**

**Via Zoom**

**Monday, April 11, 2022 at 4:30PM**

### **I. Meeting Called to Order at 4:30PM**

- a. **Attendance:** Brad Briggs, President; Carol Scott, Secretary; Mike Smith, Treasurer; Kim Reinbold, Park and Common Grounds
- b. Brad Briggs called meeting to order.

### **II. Design Review Manual and Design Review Application Process**

- a. Clarification and review of architectural review procedures and policies in respect to use of vinyl on structures since the update of the Design Review Manual in 2017.
- b. Per the Architectural Control paragraph in the HLA covenants, prior approvals are not a precedent binding to current or future applications. In addition, each DRA should be considered independently (DRM 3.2.3), and take into account current DRM requirements, which include siting details (terrain, views to and from the home site, etc)."

### **III. Architectural Review Application for Garage Building on Lot #60**

- a. Apparent progress has been made in respect to continuing with the building of garage.
- b. The HLA Board seeks clarification of status regarding legal action threat from homeowners.
- c. Kaman & Cusimano has prepared a draft letter addressed to Lot #60 homeowners supporting the decision of the HLA Board not allowing vinyl siding to be used on garage.
- d. HLA Board course of action options are:
  - a. Revise the drafted letter from K&C and send to homeowners.
  - b. Do not send letter at this time and reconvene Board in 4 weeks for garage build progress review.
- e. Brad made a motion to not send the K&C letter at this time and to reconvene the Board in 4 weeks. Unanimous agreement from Board motion passed.
  - a. Board to reconvene on Friday, May 13 at 9:00AM for a garage build progress review.

### **IV. Common Grounds Oversight Committee Update**

- a. CGOC will meet with lot owners adjoining the easement entryway of West Glenhurst.
- b. Seeking estimates from three companies for tree removal.

**Adjournment – Meeting adjourned at 5:49 PM**

**Minutes will be approved via email**

**Next Board meeting will be Friday, May 13, 2022 at 9:00AM**

## **Heather Lake Association Board Meeting**

**Via Zoom**

**Tuesday, April 12, 2022 at 9:00PM**

### **I. Meeting Called to Order at 9:08PM**

- a. **Attendance:** Brad Briggs, President; Carol Scott, Secretary; Mike Smith, Treasurer; Kim Reinbold, Park and Common Grounds
- b. Brad Briggs called meeting to order.

### **II. Clarification of Arbitration Process**

- a. Kaman & Cusimano agrees that Heather Lake covenants indicate an arbitration policy, however, their process is to go before a judge first then to arbitration.

### **III. Telephone Call From Lot #60 Homeowner to HLA President**

- a. Informed Board of trenching work being performed in front yard to rework downspouts in case of any question from neighborhood.
- b. Homeowner also indicated that vinyl siding is still their preferred option for rear and east side of the garage being built. Homeowner indicated that if vinyl is denied by the HLA Board, legal action from homeowner will be taken.

### **IV. Letter from Kaman & Cusimano Decision**

- a. Motion made by Brad Briggs to stay with the ARB and Board decision of not allowing vinyl siding to be used on the garage being constructed on Lot #60. Motion passed with unanimous Board agreement.
- b. Board unanimously agrees to ask Kaman & Cusimano to proceed in sending the original draft letter written to homeowners of Lot #60 as soon as possible.

**Adjournment – Meeting adjourned at 9:29 PM**

**Minutes will be approved via email**