

**Heather Lake Homeowners Association Meeting
Smith Residence
Sept 11, 2019 at 6:00pm**

Call of Meeting to Order @: 6:08pm

Attendance: R. Ware, M. Smith, P. Mignogno, E. Jones

Approval of Minutes from Preceding Meeting on July 31, 2019: all approved via email 8/9/19

Reports of Officers:

President (Eric Jones):

Vice President (Ginny Ware): Street sign replacements – Ginny/Robert obtained quotes from Cedar Craft for new posts (installation included) \$5059

Materials were priced at other locations. Robert was willing to and considered making new wood signs. He was unable to find a way to put vertical lettering on a wood post. He could not find jigs available to do this.

Also obtained pricing for galvanized posts.

Board discussed these and some other options.

Robert will investigate a few more options and email them to the board.

Treasurer (Mike Smith):

Mike shared bank statements with the Board and reviewed financial reports. Budget has excess funds YTD due to difficulty finding contractors willing to perform work in the neighborhood.

Mike discussed open invoices. Lot 18 previously had open invoices, but is now current and the lien has been removed. Lot 63 still has open invoices. Kaman & Cusumano has been contacted.

Secretary (OPEN): Mike volunteered to send the Fall newsletter. Board discussed dates for Halloween and voted to approve a date for trick-or-treat. Date was approved unanimously.

Parks and Common Grounds Coordinator (Pat Mignogno):

Drainage work

a. Area West of Lake

Pat and Tom N worked with contractors to get quotes.

Phase 1 – excavate ditch, remove silt (October 2019) \$2500

Phase 2 – grade area and shape bank (Spring 2020) \$4400

Board discussed asking contractor if project can be completed in Oct/Nov instead of being split between Fall and Spring. The board has concerns that work might not be completed in Spring due to wet weather or other issues.

Pat made motion to approve the quote, but to allow him an opportunity to negotiate better timing.

Mike seconded the motion. The board approved the motion unanimously.

b. Area South of Lake between Lots 7/8

- a. B-Ray's has not returned our calls regarding this work. Pat will discuss this work with contractor that quoted the area West of the Lake.

Cattail treatment – Area west of walk path was treated on 9/11. Second treatment will occur in about two weeks.

Walk Path – Pat and Tom met with Heiberger paving. Heiberger cannot begin anything this year and has not completed any quotes for the work. Discussions w/ Heiberger included possibility of entering into a contract to pave 1/3 of the path each year for 3 years.

Deed Restrictions Coordinator (Andy Stakely):

Andy was unable to attend. He notified the Board he has not been able to complete any action items left over from the previous meetings. He also notified the Board he will be resigning his position as Deed Restrictions Coordinator, effective immediately.

Mailbox letters – still need sent

Fence on Lot 1/70 is in need of repairs

Construction materials on Lot 37

Fences on Lots 9 & 11 were discussed as being in need of repairs

Architectural Review (team): No new business.

Action Items:

Eric: Welcome Packets needed for new residents. Will also write Deed Restriction letters.

Ginny: Continue with obtaining quotes for street sign replacements.

Mike: Send fall newsletter.

Andy:

Pat: Will continue working with Heiberger and with drainage contractors. Will also begin discussions with mowing contractors.

Other:

Did not review:

Tabled items: *Creating a "Rules" list for the association, including a review & potential updating of the parking restrictions.

*How and when to use email notifications, brought up with the thefts that occurred.

Meeting Adjourned @: 8:07pm

Minutes Approved on:

Next Meetings: Wednesday, Nov. 13, 2019 at 6:00 PM at Jones Residence