

**Heather Lake Association Board Meeting
December 3, 2023
Shaffer Home**

Attendance: Ann Deskins, Rita Mitchell, John Pekar, Chris Rouser, Doug Shaffer

The meeting was called to order at 5:07 pm.

The minutes from the October 24, 2023 open meeting were unanimously approved.

Treasurer's Report:

Ann distributed current financial statements for the Board to review. Moved by Rita, seconded by Chris, to approve the financial statements. Motion carried unanimously.

Ann reported that there are no new owners since the last meeting.

The Board discussed alternatives to PayPal to pay dues. Zelle was discussed as an option. Also discussed were the budgeted transfer of \$3,901 to an operating reserve fund, and reimbursement to Ann for renewing the QuickBooks subscription. Moved by Doug, seconded by Rita, to:

1. Establish Zelle as an option for paying homeowners dues,
2. Establish an operating reserve fund and move \$3,901 to this fund,
3. Reimburse Ann for the renewal of the QuickBooks subscription.

Motion carried unanimously.

Deed Restrictions/Architectural Review Report:

Chris updated the Board on the new build application for Lot 71. Moved by Ann, seconded by Rita, to grant conditional approval of the application. Motion carried unanimously.

Chris updated the Board on the status of the request to construct an outbuilding on Lot 2. Moved by Rita, seconded by Ann, to approve this application. Motion carried unanimously.

Old Business:

The Board reviewed a draft of the revised Design Review Manual along with input and recommendations received from Association members. The Board would like to finalize the revised DRM soon after the first of the year.

There being no further business, the meeting was adjourned at 6:35 pm.

The next Board is scheduled for January 15 at 5:00 pm at John's home.