

**Heather Lake Homeowners Association Meeting
Jones Residence
May 15, 2019 at 6:00pm**

Call of Meeting to Order @: 6:08 pm

Attendance: Pat Mignogno, Mike Smith, Eric Jones, Absent: A. Stakely, G. Ware

Approval of Minutes from Preceding Meeting on Jan. 10, 2018: all approved through email 2/16/19

Reports of Officers:

President (Eric Jones):

Vice President (Ginny Ware): *Not in attendance.*

Treasurer (Mike Smith): *Mike shared the bank statements and discussed 2019 spending year-to-date. Mike also covered the top 4 expense items, YTD. Mike plans to mail invoices and statements will be sent by Memorial Day. The quarterly newsletter will be mailed at the same time.*

Secretary (OPEN):

Parks and Common Grounds Coordinator (Pat Mignogno): *Lot 7 septic inspection was completed. Results were provided in a written report. No septic issues were identified. Drainage in this area between Lot 7 and the lake will need to be addressed when drainage work resumes in the coming months.*

The board discussed the questions raised by the residents of Lot 72 related to the drainage work planned around the lake. Kaman and Cusimano will draft a letter to Lot 72 in response.

Pat and Tom reviewed the walk path and identified sections to be repaved. Tom will be specifying the desired work and preparing packets to have contractors bid on. Tom and Pat recommend pavement work not begin until drainage work is complete.

The board also discussed the drainage area between the lake and lots 8 and 9. The culvert on the south side of the walk path appears to be clogged. This will need to be addressed prior to the walk path being repaved in this area.

Pat plans to meet with The Lake Doctors to become better acquainted with their services.

Tom and Pat reviewed the area around the aeration system. The ground around the system is eroding and needs to be addressed. Pat and Tom have a plan to make some repairs.

Pat mentioned the fence at the park entrance from West Glenhurst Dr. The fence is loose and needs repaired.

Deed Restrictions Coordinator (Andy Stakely): *Absent*

Andy was unable to attend but sent email prior to meeting with some updates. Mailbox letters still need to be sent as well as a letter to Lot 1/70 regarding needed repairs on the fence.

Landscape review application for Lot 1/70 was approved and returned to the resident.

The board discussed two trailers on Lot 2 which need to be addressed. The trailers have been parked outside for several weeks.

Architectural Review (team):

The board received an ARB application for Lot 67.

Action Items:

Eric: *Will discuss the street sign topic with R. Ware. Will discuss*

Ginny:

Mike:

Andy: *Send mailbox letters. Send letter about fence to Lot 1/70. Send letter to Lot 2 regarding trailers.*

Other:

Did not review:

Tabled items: *Creating a “Rules” list for the association, including a review & potential updating of the parking restrictions.

*How and when to use email notifications, brought up with the thefts that occurred.

Meeting Adjourned @: 7:20

Minutes Approved on:

Next Meetings: **Wednesday, May 15, 2019 at 6:00 PM at Jones Residence 1954 Wilshire Ln.**
 Wednesday, July 17, 2019 at 6:00 PM at Ware Residence 1982 Wilshire Ln.
 Wednesday, Sept. 11, 2019 at 6:00 PM at Smith Residence
 Wednesday, Nov. 13, 2019 at 6:00 PM at Mignogno Residence